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AUTHOR	Peto, Erica; Onishi, Esther; Irish, Barbara
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ABSTRACT

A step-by-step manual of worksheets, templates, forms and examples, this comprehensive handbook is designed for librarians, classroom teachers, and technology specialists who are interested in training students to be technology aides. The "Tech Team" program not only systematically outlines how one organizes and manages a support program, but provides an inclusive and detailed set of strategies and lesson plans. Included are chapters on setting the groundwork; defining the members, function and training of a tech team; staff support and student recruiting; organizing the hardware, assigning groups, and establishing responsibilities; tech team training; special needs students as Tech Team members; the Tech Team morale; and student and staff evaluations. Twenty-two lesson plans are provided as well as several appendices of sample forms. (AEF)

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